

# SPOKANE ARTS GRANT AWARDS

## FAQ's



**Q** How do I find out about deadlines and grant awards?

**A** Grant Applications will be available three times per year. Upcoming Application Deadlines are posted on the Spokane Arts website and will be announced through our bi-monthly e-newsletter. Sign up for the newsletter on our [website](#) in the upper right hand corner. Awards to grantees will be announced first to the individuals/ organizations, and once acceptance letters have been signed, will be announced to the public. Funds are available after the award announcement, and 15-20 days after the grant agreement is signed.

**Q** What if I am having technical difficulties on the grant application?

**A** Contact the Spokane Arts Fund Grants Administrator at [grants@spokanearts.org](mailto:grants@spokanearts.org) or call 509-321-9614. We have found that Internet Explorer has some issues with our SmarterSelect software, so it is best to use other browsers. If you are having issues with your password, Our office staff can re-set your password. You can also read our Application Instructions document.

**Q** Who can apply?

**A** SAGA provides grant funding to artists, arts service organizations, large and small organizations and collectives, community-based arts programs and organizations, and culture and heritage groups. Arts disciplines include but are not limited to visual, performing, literary, ear-oriented, media arts, and folk/traditional arts. There are three types of application forms to fill out. One for large nonprofit organizations, one for collectives and small to mid-sized organizations, and one for individuals.

**Q** What is the dollar amount of the grant?

**A** Applicants can apply for any amount up to \$10,000. Multiple awards will be given each round. Round 3 of SAGA has only one awardee. The amount for Round 3 is \$10,000

## **Q How are applications selected?**

**A** The selection panel is made up of individuals from the Spokane community with diverse backgrounds and experience in the arts. They base their decisions on the following criteria:

### Review Criteria #1 Artistic Merit

Evaluation is based on evidence that the organization or individual is providing programs/services of high artistic quality.

### Review Criteria #2 Effectiveness (Management & Financial)

Evaluation is based on evidence that the organization or the individual has and/or will successfully carry out the mission or the project plan. Will include the ability to develop and organize the operational means necessary to support the activities and may include prior records of success and the soundness of the plan of action.

### Review Criteria #3 – Community Impact (Service to Community)

Evaluation is based on evidence that the organization or individual is committed to serving the Spokane Community.

## **Q What kinds of things does SAGA fund?**

**A** An example of some of the proposals that SAGA has funded can be found on our website under [Grantees](#). Because the program is new, we are accepting applications for a wide-variety of proposals. SAGA will fund projects, arts education projects, exhibitions, artistic innovation, collaborations, events & shows, production & venues, artist supplies, technical assistance, and operational support and more. The grant proposal must show artistic merit, solid management and financial plan, and have an impact on the Spokane community.

## **Q Does my project have to be new? Does it have to be big?**

**A** No. Projects do not have to be new. Excellent existing projects can be just as competitive as new activities. Projects do not need to be large-scale to be significant and impactful; we also welcome small projects that can make a difference in your neighborhood/community or field.

## **Q What is Operating Support? Can I apply for Operating Support only?**

**A** Yes, SAGA funds general operating support, which provides unrestricted funding to help support and maintain their ability to produce art or arts programming, and day-to-day operations. This type of grant is flexible and gives the grantee the ability to use the funds where they are most appropriate. However, if an organization or individual is applying for operational support only, they will be required to submit more detailed information about how the funding will be used to achieve the goals of SAGA.

**Q** What if I am not awarded a grant? Can I apply again?

**A** Yes. Applicants who are not awarded can apply again, even during the same year/cycle. In some cases, you may be able to receive feedback on how your grant application was evaluated.

**Q** What should my budget include?

**A** SAGA will award grants for both projects and for operating support. Organizations and individuals must submit a detailed budget with income and expenses, including in-kind support. Expenses can be for a variety of things like supplies, artist fees, marketing costs, venue rentals, and so on. Income can be from other grants, sponsors, sale or artwork, etc. 501(c)3 organizations are required to submit an organizational budget in addition to a project budget. No matching funds are required (see the matching funds question below).

**Q** What grant requests are not SAGA eligible?

**A** SAGA will not fund the following:

- Projects that do not directly impact the Spokane region.
- Reimbursements for past projects.
- Tuition assistance for college, university or other formal course of study that generates course credit.
- Personal taxes associated with your award (grants count as taxable income)
- Capital projects including campaigns or endowment funds.
- Pass through grants.

**Q** Can I apply for a grant for a project that does not take place in downtown Spokane?

**A** Yes. We encourage you to propose projects all over Spokane, including neighborhoods.

**Q** How long can my project last? May I apply for another project during this period?

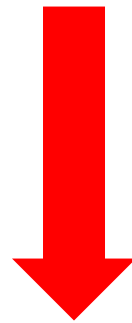
**A** We allow a grant period of up to one year. The one-year period is intended to allow an applicant sufficient time to plan, execute, and report its project. If you get close to the end of your grant period and think you need more time, you may request an extension, but approval is not guaranteed. SAGA grants are non-renewable. As long as it meets all other eligibility requirements, an organization or individual may apply for another project the following year even if a SAGA-supported project is still underway.

**Q Will SAGA pay for artist fees for residencies?**


**A** SAGA will not fund program fees for artist residencies outside of Spokane (cost of the residency, travel expenses, etc.) One exception will be residency fees related to the material cost or exhibition/performance expenses for projects/performances that will take place in Spokane.

**Q Are matching funds required?**

**A** No, matching funds are not required. However, one of the criteria in judging your grant application is the financial and management plan that you provide. Therefore, a strong grant application will have other funding sources identified, as needed.



Sign up for our newsletter for grant cycle updates: [www.spokanearts.org](http://www.spokanearts.org)

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GRANTS ADMINISTRATOR

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